# SUMMARY

I am Professional from a Recognized Institution. My aims are high to better compliment the market place with my ultimate potential and capabilities and to grow into such an environment that plays its role in developing me as person and as a professional.

# PROFESSIONAL EXPERIENCE

* **JUBLIEELIFE INSURANCE** as a B.S.E from February 2016 still
* **Bank Al Falah** as a Relationship Manager

( Wealth Management ) from September 2014 to

January 2016

* **NIB Bank** as a Relationship Manager Auto sales

August 2013 till April 2014

* **Standard Chartered Bank** – As Recovery Officer   
   September, 2012 till June 2013
  + Handling Consumer Banking ( Credit card, Auto Loan and Ready Cash)
* **Bank Al-Falah**- As Recovery Officer

March, 2010 till August 2012

* + Customer dealing on daily basis
  + Making calling sheet
  + Making of visit plan
  + Collection of payment from Customers

# OTHER CAPACITIES AND ACHIEVEMENTS

* Possess excellent management and organization skills
* Patience and the ability to multi-task and perform tasks accurately
* Record maintenance and problem solving dexterity.
* Excellent time management abilities to track and schedule appointments and maintain calendars.

# HIGHLIGHTS OF QUALIFICATION

* Masters in Criminology (waiting for result)2016
* Bachelor of commerce from Karachi University2010
* HSC Intermediate (Commerce) 2008
* SSC Matriculation (science) 2006

# SKILLS

* Team player
* Self motivated
* Strong interpersonal skills
* Good communication skills
* Computer:
* MS Office (Word, Excel, Power Point)
* MS Outlook
* Browsing

# FIELD OF INTEREST

* Managerial skills
* Marketing
* Supply Chain
* Problem solver

# PERSONAL DETAIL

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Father Name: Muhammad Ismail

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